

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



February 5, 1992

ALL-COUNTY LETTER NO. 92-20

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY GAIN COORDINATORS

SUBJECT: REVISED REQUIREMENTS FOR SUBMISSION OF GREATER AVENUES  
FOR INDEPENDENCE (GAIN) ANNUAL PLAN UPDATES

The purpose of this letter is to notify counties of revised requirements for the submission of annual GAIN plan updates.

Based on input from the counties, and taking into consideration staffing reductions that have occurred at both the state and county level, we have reduced the required information in the annual updates. Beginning with the updates for Fiscal Year (FY) 1992/93, counties only need to include: (1) a description of changes to the existing plan or a statement that no changes are being made; and (2) specific performance goals as described below.

Examples of updates/changes which should be included are items such as modifying labor market information to reflect an addition or deletion of a major employer; updating child care resource information to reflect a significant change in the number of child care slots; or describing a major change in service delivery such as contracting out or terminating a contract for program services. Counties will be responsible for ensuring that their plans contain information on these types of changes, and that their plans provide an accurate description of the current circumstances in their area. With this change in approach, we are also able to revise the due date for county updates. The updates for FY 1992/93 will be due on April 1, 1992 (versus the March 1 due date last year).

The updates will still need to include a letter certifying the level of cooperation from the local Private Industry Council [see Manual of Policies and Procedures (MPP) Section 42-720.412(d)(1)]. In addition, Cost Reduction Plans (CRPs) must continue to be submitted consistent with the requirements of Welfare and Institutions Code Sections 11322.2 and 11322.4, MPP Section 42-720.6 and All County Letter 90-115. CRPs will continue to require the approval of Boards of Supervisors.

We believe these changes will greatly reduce the amount of time and effort needed to complete the plan update narratives.

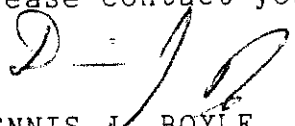
In addition to this information, we are requesting that new information be included in the updates relating to the county's performance goals for the coming year. This information is probably already being developed in your county for use in your community and in discussions with your Board of Supervisors. We believe it is important to focus GAIN on results, and to include This information as part of your county plan. For the FY 1992/93 updates, please include your goals for the number of:

- Job placements (together with your targeted average starting wage)
- Grant terminations
- Adult Basic Education (ABE) completions
- General Education Development (GED) completions
- English-as-a-Second Language (ESL) completions
- Vocational Training and Education completions

You may also include percentages related to participation for each of these items, and should feel free to add any additional goals if you so desire.

In addition, as we have noted in previous correspondence, we are working towards a significant simplification in the GAIN budgeting process. This has been made possible by the deletion of the statutory requirement for budgeting by component. We are now in the process of determining what information will still need to be submitted relating to county GAIN budgets. Instructions in this area will be sent to all counties as soon as possible.

Thank you for your cooperation. If you have any questions, please contact your GAIN Operations Analyst at (916) 654-1462.



DENNIS J. BOYLE  
Deputy Director